**MEETING OF THE
WYOCENA PUBLIC LIBRARY
BOARD OF TRUSTEES**Wyocena Community Center 165 E. Dodge St., Wyocena Community Room

# **August 18, 2015**

**5:15 P.M.**

# Minutes

A. Meeting called to order by Gus at 5:15pm.

B. Roll Call: Trustees present were Linda Balsiger (County), Jim Burmeister (County), Michael Fansel (Village), Patty Jacobson (Village), Gus Knitt (School), Gil Kuzera (Village), Jean Porter (Village), and Kristyn Sommers (Library Director).

1. Disposition of July 21, 2015 Minutes: Motion to approve by Jim, seconded by Patty. Motion passed with two people abstaining.
2. Appearances/Recognition of Visitors: None.
3. Financial Report: Jim delivered report, motion by Jean to approve, seconded by Patty. Motion passed.
4. Action on Bills: Motion by Gil, seconded by Jean to approve, motion passed.
5. Communications: No Communication.
6. Director's Report: Kristyn delivered report. Highlights of report: end of summer reading program party announced for Saturday, August 22 10am. Criterrr Man summer program had 11 kids and 15 adults show up. Kristyn is working on a grant and brought up the idea of strategic planning for the library. Kristyn requested board approval for minor changes made by DPI to the 2014 Annual Report.

I. Friend's Report: No meeting of Friends this month.

1. Old Business
	1. Approval of 2014 Annual Report Changes: motion by Gil to approve revisions to 2014 Annual report, taking suggested changes made by DPI, seconded by Jean. Motion passed.
	2. Review 2015 Budget: No changes or decisions made.
	3. Approval of 2016 Budget Request: Library Board will ask for 5% increase in 2016 Library budget motion by Jean, seconded by Patty. Motion passed.
	4. Policy Manual Update: Correction: By Laws wording was discussed, not Policy Manual. Jim delivered update on wording of Article II of Library Board By Laws. Gus will call and ask DPI about questions that came up and report back at the next meeting. Motion to table by Gil, seconded by Jean, motion passed.
2. New Business: No new business.
3. Executive session per Wisconsin 19.85(1)(c) to discuss library director evaluation: motion was made by Jean, seconded by Patty, moved into executive session at 6pm. The Board came back in to open session at 6:11pm. Motion to approve evaluation report by Patty, seconded by Jean, motion approved.
4. Adjournment: Jean motions to adjourn, seconded by Patty. Motion passed, adjourned at 6:13

# **Next Meeting: Tuesday, September 15, 2015 at 5:15 P.M.**

Requests made by persons with disabilities for assistance in participating in this meeting should be made to the Library at (608) 429-4899, with as much notice in advance as possible.